

{ CUSTOMER INFORMATION WORKSHEET }



Date of Event: \_\_\_\_\_ Time of event: \_\_\_\_\_

Brides full name: \_\_\_\_\_

Grooms full name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

- Save the dates (magnets/cards)     Invitations (pockets/cards)     Programs     Seating Cards (cards/poster)     Table Numbers

Ceremony location: \_\_\_\_\_

Ceremony time: \_\_\_\_\_

Reception location: \_\_\_\_\_

Reception time: \_\_\_\_\_ or immediately following the ceremony

Hosts of the wedding: **Bride/Groom together with parents / Brides Parents / Bride and Grooms Parents**

Please go to: [www. http://www.events-by-design.com/Events\\_by\\_design/Wording.html](http://www.events-by-design.com/Events_by_design/Wording.html), you can select wording here.

{ PROGRAM INFORMATION }

Parents of the Bride:  
\_\_\_\_\_  
\_\_\_\_\_

Parents of the Groom:  
\_\_\_\_\_  
\_\_\_\_\_

Grandparents of the Bride:  
\_\_\_\_\_  
\_\_\_\_\_

Grandparents of the Groom:  
\_\_\_\_\_  
\_\_\_\_\_

Maid of Honor: \_\_\_\_\_

Best Man: \_\_\_\_\_

Bridesmaids:  
\_\_\_\_\_  
\_\_\_\_\_

Groomsmen:  
\_\_\_\_\_  
\_\_\_\_\_

Flower girl: \_\_\_\_\_

Ring bearer: \_\_\_\_\_

Bride's name: \_\_\_\_\_

Invitation QTY. \_\_\_\_\_

Return Name & Address:

\_\_\_\_\_  
\_\_\_\_\_

Meal options? \_\_\_\_\_

Accommodations: \_\_\_\_\_

Directions needed? \_\_\_\_\_ To the Ceremony Y or N To the Reception Y or N

Special inclusions:

Embellishments:

Paper color choices:

Ribbon color choices: